Carrie Joy Wadman, MA, CRC, ADS  
carriejoywadman@gmail.com  
**813-541-0145**

**Career Summary – Mental Health and Addiction Counselor in Private Practice**

**Education**

**August 2011 – May 2014** University of South Florida

College of Behavioral & Community Sciences

* + - Master’s - Rehabilitation and Mental Health Counseling (GPA 4.0)
    - Graduate Certificate – Addictions and Substance Abuse Counseling
    - Graduate Certificate – Integrative Health

**November 2012 – April 2014**  Internship – Goodwill Industries-Suncoast Inc.   
 Tampa Bay Community Corrections Center

* + - Facilitated therapeutic groups for up to 40 clients, including process, aftercare, meditation
    - Provided individual counseling, particularly co-occurring with PTSD, anxiety, depression
    - Presented educational client lectures on diverse topics

**January 2010 – July 2011**  University of South Florida

* + - Bachelors of Arts – Major in Psychology - Summa Cum Laude

**August 2007 – December 2009** Hillsborough Community College

* + - Associates of Arts - Graduated Honors (GPA 4.0)

**2004 – 2005**  Trillium College, Cobourg, Ontario, Canada

* + - Knowledge Management Software Design upgrade certificate

**1986** Herzing College, Toronto, Ontario, Canada

* + - Office Systems Automation Diploma
    - Graduated Honors (GPA 4.0) - Student of the Year

**Leadership and Activities**

2013 –2014 iLINC – Student association president and student education workshops

2012 – 2013 SMART Recovery face to face meeting facilitator, teach REBT techniques

August 2007 – Present Moderation Management – online meeting facilitator

**Certification**

December 2014 ADS - Acupuncture Detoxification Specialist

Summer 2014 CRC – Certified Rehabilitation Counselor

January 2014 CPR, First Aid, & AED Certified

January 2014 DSM-5 update training

January 2013 Trauma Informed Yoga

# Membership

2015 – present TLPCA – Tennessee Licensed Professional Counselor Association

2012 – present AMHCA – American Mental Health Counselors Association

2012 – 2014 FMHCA – Florida Mental Health Counselors Association

2012 – 2014 FCA – Florida Counseling Association

# Work Experience

**June 2015 – present** **Carrie Joy Counseling - Owner and Therapist**

**May 2012 – December 2012**        **Graduate Assistant**

USF, Tampa, Florida

College of Behavioral and Community Sciences,   
Department of Rehabilitation and Mental Health Counseling

* Provide support services to faculty, such as literature searches and lecture coverage.
* Advising for prospective students.

**June 1998 – May 2005**            **IT Systems/Marketing Consultant**

         Assante Capital Management Ltd., Ontario, Canada

* Management and control of information technology infrastructure, including day to day function, software upgrades version control, installation, maintenance, disaster recovery, training activities and user focused system upgrades.
* Compliance with government, industry regulations, and internal audit requirements.

**August 1995 – May 1996**      **Property Manager,** Trinity Housing, Ontario, Canada

* Administered efficient operation of residential complexes and office/maintenance staffs.
* Interface with government for compliance with rental laws, subsidies, employee payroll.
* Developed yearly budget and maintained all expenditures within budget.
* Approval of expenditures and supervised all financial transactions.
* Served on committees with organization regarding to objectives, policies and procedures.

**August 1986 – November 1990** **Operations Support Systems Analyst**

Manufacturers Life Insurance Company, Ontario, Canada

* Presentation and education of new technology in support of process changes.
* Ongoing education for Data Processing staff to implement procedures/policy changes.
* Implementation/ management of security procedures for employee identification systems.
* Maintain, troubleshoot, adjust software settings as Operation Support Development lead.
* Streamlined communications with Senior Management Group.

**March 1983 – May 1985** **Manager,** Southland Corporation (Canada), Ontario, Canada

* Staff management, scheduling, supervision, training, evaluation
* Processing daily cash receipts and deposits
* Maintenance of operative inventory levels and merchandise marketing
* All store operations in keeping with revenue increases daily reporting to Southland Corporation